



October 2, 2003

OKLAHOMA BULLETIN NO. OK330-4-1

SUBJECT: MGT– Use of 800 number

Purpose: To provide guidance on the use of the 800 number

Expires: September 30, 2004

A review of the phone bill for the 800 phone number (800)204-2470, used for the Oklahoma NRCS voice mail system has raised some concerns about costs; this is clarification of which number to use when accessing voicemail. Since there is a surcharge for every call to the 800 number, it is less expensive to call a state office number or voice mail (405)742-1200, using local long distance, instead of using the 800 number. Our government cell phones have free long-distance so the direct dial number should always be used when calling from the government cell phone; unless your cell phone is out of minutes.

The 800 number is intended to be used primarily when in travel status outside the state of Oklahoma to check Voicecom. It should not be used to conduct routine business. Currently, 95% of the calls placed to the 800 number are from within Oklahoma.

We are not permitted to allow the public to use the 800 number to call NRCS, so do not give that number out as a contact number to friends, family or business contacts.

If you have the 800# programmed as a speed dial number on your field office telephone or your cell phone, please change it to the direct access number (405-742-1200).

/s/ - (Johnny Green – Acting)

M. DARREL DOMINICK
State Conservationist

DIST: AE